

**PROCEEDING OF ORDINARY BOARD MEETING OF CANTONMENT BOARD, KASAULI  
HELD ON 24.05.2017 AT 1100 HOURS IN THE OFFICE OF CANTONMENT BOARD,  
KASAULI:**

**AGENDA:**

**(A) CANTT ADMN:**

14. **REVIEW OF PROCEEDING OF BOARD MEETING HELD ON 4.5.2017:**

To consider and review the proceedings of the Board meeting held on 04.5.2017. A brief statement showing the action taken on resolutions is placed on the table.

**RESOLUTION:**

14. Board considered and noted.

15. **PROGRESS ON WORKS:**

To consider the matter regarding progress on various works being executed through approved Term Contractor 2016-17. The State showing the progress on each work as on date is placed on the table.

**RESOLUTION:**

15. Board considered and noted.

16. **BUDGET ESTIMATES FOR 2017-2018 (REVISED) AND 2018-2019 (ORIGINAL)**

To consider and approve:-

- (a) With reference to Rule 16(2) of Cantts Account Code 1924, the Budget Estimates of Receipts (including grant-in-aid) to be paid into and the expenditure to be incurred from Cantt. Funds for the year 2017-2018 (R) and 2018-2019 (O).

**AND**

- (b) With reference to Rule 68(1) ibid the estimates of stores required during 2017-2018 and 2018-2019. The salient points of Budget Estimates are enclosed and details Budget Estimates are placed on the table.

As required under Rule 16 of cantt account code, 1924, the Budget Estimates of Cantt Board, Kasauli for the year 2017-2018 (Revised) and for 2018-2019 (Original) are submitted herewith . The Financial Position at a glance is as under:-

**RECEIPTS:**

S.No.	Name of budget heads	Sanction for 2017-2018(O)	Provision for 2017-2018 (R)	Provision for 2018-2019(O)
1	Income from Local Sources	46956710	46340130	45340130
2	Service Charges	3429050	6858100	6858100
3	Military/A/F Conservancy	6539270	7109299	7109299
4	Grant-in-aid	0	64577096	60893894
5.	Special grant in aid	83300000	97900000	97900000
6	Advance/Deposits	38715000	3985000	3985000
7	Opening Balance			
	(a) From Cantt Fund	10219646	8153794	10824638
	(b) From Service Charges	105687289	130687234	110853234
	<b>TOTAL:-</b>	<b>294846965</b>	<b>365610653</b>	<b>343764295</b>

**EXPENDITURE:-**

S.No.	Name of budget heads	Sanction for 2017-2018(O)	Provision for 2017-2018 (R)	Provision for 2018-2019(O)
1	Normal Expenditure	67586854	80746382	80916965
2	Exp. on Mily/AF Consy.	6539271	7109299	7109299
3	Original Works	88300000	124592100	124592100
4	Repair/Maintenance	13100000	27500000	25500000
5	Advance /Deposits	38715000	3985000	3985000
6	Closing Balance :-			
	(a) From Cantt. Fund	7078388	10824638	10641697
	(b) From Service Charges	73527452	110853234	91019234
	<b>TOTAL:-</b>	<b>294846965</b>	<b>365610653</b>	<b>343764295</b>

The Budget Estimates for 2017-2018 provides seeking ordinary grant- in -aid of Rs, 6,45,77,096/- and special grant-in-aid of Rs. 9,79,00,000/- from Govt. and tentatively Rs.6,08,93,894/- & Rs. 9,79,00,000/- for 2018-2019 (Original) .

The expenditure provided under the Heads of the Budget Estimates is more than the Average/actual Expenditure during the past three years & during the year 2016-2017. Reasons for such increase in expenditure are as under :-

- (1) Arrear of Grade Pay, Arrear of New A.C.P scheme to Cantt Board employees. Payment of IR etc.
- (2) Payment of Annual increments.
- (3) Revision of rates of D.A. on H.P.Govt. pattern
- (4) General increase in prices of commodities during the year.
- (5) Payment of Water charges to M.E.S.

- (6) Grant of Pensionary benefits to 2 employees retiring during 2017-2018,
- (7) Increased provision under Head D(2) has been made in order to improve maintenance of Cantt Fund Properties and to provide better civic amenities.
- (8) Replacement of Ambulance, Fire & consy jeeps.

Budgeting on the basis of average expenditure incurred during the past three year has become out moded on account of:-

- (a) General rises in price of all Building material;
- (b) There exists back-log of maintenance which has to be catered for. Any retrenchment under Head D(2) will only contribute deterioration of the Civic condition. The amount reflected for maintenance of Cantt. Fund Building/Roads/Drains/ Nallah/other Misc. public improvement etc., are the barest minimum.

The Budget Estimates have been prepared with only the absolute essential requirement in mind, thus leaving no margin for any reduction in expenditure. Any further reduction in expenditure will impair the efficiency of the Cantonment Administration. On other hand every effort has been made to increase the income. There is no further scope of increase.

The Cantonment Board has been State-aided since its inception. The main reason for deficit are that the income of the Cantonment Board from local source is very limited and where as the expenditure on Establishment and other Civic amenities have been manifold. The monthly wages bill alone cost Rs. 25.00 lacs and pension bill is Rs.12.0 lacs p.m. There is no further scope of enhancing the Taxes. The taxation has reached saturation point.

The Budget Estimates are submitted for approval for submission to Govt. of India for acceptance of Provisions and release of due ordinary grant-in-aid

### **RESOLUTION:**

16. Board considered and resolved that the Budget Estimates and store list for 2017-18 (Revised) and 2018-19 (Original) alongwith all relevant documents are approved. The Budget Estimates be forwarded to the GOC-in-C, Western Command for sanction and release of ordinary grant-in-aid of Rs.6,45,77,096/- and special grant of Rs.9,79,000/- only for the year 2017-18 and Rs.6,08,93,894/- & Rs.9,79,00,000/- for 2018-19 respectively by the Central Govt. The CEO is authorized to incur the expenditure for the printing and binding of budget estimates.

17. **HONORARIUM FOR VOCATIONAL TEACHERS:**

To consider and approve the matter regarding grant of honorarium to vocational teachers. In pursuance of the directions received from higher authorities time and again to provide the vocational courses to the residents of Cantt areas in the respective Skill Development Centre. This office started two new vocational courses i.e. Beautician & Cutting & Tailoring at Skill Development Centre in Cantt Board Middle School, Kasauli w.e.f. April, 2017 with the assistance of Himachal Handicraft Social Welfare Society. The duration of said courses will be one year. As intimated by the President of Himachal Handicraft Social Welfare Society, Kandaghat, the teachers for providing training to the candidates will

be provided by the society and the salary of the teachers i.e. Rs.5000/- P.M. shall be borne by the Cantt Board.

The whole case file is placed on the table.

**RESOLUTION:**

17. Board considered and resolved that two vocational teachers for providing training in vocational courses i.e. Beautician, Cutting & Tailoring be engaged for one year time period through Himachal Handicraft Social Welfare Society, Kandaghat at the honorarium of Rs.5000/- each.

18. **PURCHASE OF EQUIPMENTS FOR SKILL DEVELOPMENT CENTRE:**

To consider the matter regarding purchase of equipments for use in Skill Development Centre. The President, Himachal Handicraft Social Welfare Society, Kandaghat has requested to provide the equipments i.e. sewing machine & beautician chairs and mirror etc.

The letter alongwith whole case file is placed on the table.

**RESOLUTION:**

18. Board considered the matter and resolved that equipments for use in Skill Development Centre, Cantt Board, Kasauli be purchased. CEO is authorized to purchase the equipments after following the due process within availability of funds.

19. **NOTING :**

To note the execution of the following works executed by the CEO under section 127(2) of Cantonments Act, 2006 :-

S.No	Name of works	Cost
1	Purchase of Garden Materials from V.N. Luxury House, Panchkula	47512/-
2	Purchase of Garden Materials from M/s Trendz	49500/-
3	Purchase of garden Materials from Surya Ind. Chandigarh	27225/-
4	Purchase of gift from Paul Watch Co. to CB Emp.	55000/-
5	Purchase of T-shirts for Mini Marathon from Kapil Cloth House K/Hatti	34950/-
6	Extra exp. On const. of temp. urinal near check post, u/Mall for Gen Public/Tourist and Imp & closing of old urinal by prov. of one uropien WC seat and converting into sitting/store for the care taker/Contractor running new toilet block at M/bazar	51732
7	Purchase of four computers from Gigo Bytes Solan	194000/-

Necessary vouchers are placed on the table.

**RESOLUTION:**

19. Board considered, noted and approved the works from Sl.No.1 to 7 executed by CEO under Section 127(2) of Cantonments Act,2006.

20. **KASAULI CANTT: ORGANIZING SUMMER FAIR, EXHIBITIONS AND CULTURAL ACTIVITIES:**

Reference CBR No.131, dated 22.2.2017.

In accordance with the decision contained in the above referred CBR, E.O.I. from the reputed event management companies were invited by giving wide publicity in News Papers both in Hindi and English and public notices, but no E.O.I. was received on due date i.e. on 17.4.2017. Accordingly, the E.O.I. from the event management companies were re-invited duly giving wide publicity through News Papers, official website and public notices upto 06.5.2017. Two E.O.I. from the Event Management Companies were received on due date. The E.O.I. so received were opened on 11.5.2017 in the presence of the representatives and Cantt Board Officials. The comparative statement of technical and financial bids are as under:-

SN	M/SACCOMBLISS, SHOP NO.146, SECTOR36-D CHANDIGARH	M/S STRICKERS SCO 215-217, LEVEL 2 SECTOR 34-A, CHANDIGARH.
1.	Earnest money amounting to Rs. 20,000/- only found attached vide DD No. 500659 dated 05.05.2017	Earnest money amounting to Rs. 20,000/- only found attached vide DD No.064017 dt.5.5.2017
2.	As per terms of the EOI the proposed name of artists have been given in the Technical bid.	As per terms of the EOI the proposed name of artists have been given in the Technical bid.
3.	Specification of stage, sound set up, lighting set up and ten set up etc mentioned in the technical bid.	Except stage specification of sound set up, lighting set up and ten set up etc mentioned in the technical bid.
4.	<ol style="list-style-type: none"> <li>1. Total budget expectation from the Cantt. Board Rs. 5,93,000/- + 15% add national as per actual</li> <li>2. The above mentioned rate includes logistics and other charges.</li> <li>3. All licenses and permission will be taken care of by the company.</li> <li>4. All artist bookings, payments, coordination, promotion, post event reports etc will be taken care by company.</li> <li>5. Booking of artist, printing material, invitations etc will be done on mutual consent basis between the board and company.</li> </ol>	<ol style="list-style-type: none"> <li>1. Total budget expectation from the Cantt. Board Rs. 7,66,216/- + Service tax add national as per actual</li> <li>2. The rate of artist to be paid as per list A for Punjabi singers and B for Himachali singer or Rock Band after negotiation with the artist .</li> <li>3. Commitment of Sponsorship amount of INR.2,00,000/- but post tender allotment efforts will be made to get maximum sponsorship for this event will get from market.</li> <li>4. The said sponsorship amount of INR. 2,00,000/- is confirmed and can be deducted from the tender cost. (Subject to sponsorship benefits and commitment which can be discussed with the authorities at the time of tender allotment).</li> <li>5. For media partner we have already contacted the concern and have taken verbal principally approval post the tender allotment the concern shall be pursued.</li> <li>6. As for the food festival &amp; stall bookings, post tender allotment we will book the stalls although already we have tentatively confirmation of 2 stalls. Our dedicated marketing team will ensure that all the stalls are booked.</li> </ol>

Since M/S Accombliss, Chandigarh has already organized summer festival at Kasauli during 2014 & 2015, hence the matter was discussed with the firm on 14.5.2017 for the finalization of the artists and

fee etc. M/S Accombliss vide letter dated 17.5.2017 intimated that for organizing Bollywood Band Night, Himachali Night and engagement of Punjabi Star i.e. Sharry Maan/Harbhajan Maan/Hardy Sandhu/Jassi Gill & Babbal Rai/Ranjit Bawa at least INR 7.5 lakhs plus 15% service tax as upfront money required from Cantt Board and remaining amount will be arrange by the firm from sponsors and partners.

To consider the action to be taken in the matter. The whole case file is placed on the table.

**RESOLUTION:**

20. Board considered the matter in detail. Board also considered the technical and financial bids of event management companies placed on the table. M/S Accombliss, Sector 36-D, Chandigarh has quoted the lowest rate of Rs.5,93,000/- + 15% Service Tax. CEO apprised the Board that during the meeting held with the firm on 14.5.2017 with regard to finalize the artists and fee etc. M/S Accombliss company is expecting an amount of Rs.7.50 lakh plus 15% service tax and remaining will be arranged by the firm from sponsors and partners etc. CEO also apprised the Board that the Cantonment Board has made a provision in the relevant head of Budget Estimates for 2017-18(R) upto 10.00 lakhs only. After detailed discussion in the matter Board deliberately approved the E.O.I. of M/S Accombliss Chandigarh for organizing summer Fair, Exhibition and cultural activities etc at Kasauli. Board further resolved that the summer fair be organized in the mid of June at Army Brigade/Prade ground.

21. **TRADE LICENSE UNDER SECTION 277 OF CANTTS ACT,2006.**

To consider and approve the matter regarding issue of trade licenses to shopkeepers/Hotels from Sl.No.13 to of Trade License Register under Section 277 of Cantonments Act,2006 for othe year 2017-18. The application of trade licenses verified by the RMO,Cantt General Hospital and AHO,MH,Kasauli alongwith license register is placed on the table.

**RESOLUTION:**

21. Board considered and approved to issue trade license to shopkeepers/hotel/stall etc. from Sl.No.13 to 29 as required under Section 277 of Cantts Act,2006.

22. **DESTRUCTION OF OLD RECORD:**

To consider and approve the destruction of old record/registers etc. of Cantonment Board,Kasauli in accordance with Rule 84(3) of the Cantonment Account Code,1924.

The list of records/registers etc to be destroyed as per ibid rule is as under:-

<u>S. No.</u>	<u>Name of File/Register</u>	<u>Period</u>
1.	Demand and Collection Registers	Up to 2005-06
a)	House Tax : Bungalow/Bazar area	
b)	Water Tax : Bungalow/Bazar area	
c)	Professional Tax	
d)	Dhobi Ghat	
e)	Conservancy Charges	
f)	Water Rate	
g)	Misc. Demand & Collection	
h)	Demand Notice Book	
i)	Dog Tax	
j)	Servant Tax	

2.	Issue slips & expense vouchers	Upto 2011-12
3.	Receipt Books Cantt-4B	Upto 2011-12
4.	Motor pass books & register of barrier	Upto 2012-13
5.	Parking fee books and register inside and parking fee	Upto 2012-13
6.	All files except personal files buildings, files circulars and Personal files of employees, pension files	Upto 2011-12
7.	Personal files of Retd. Employees	Upto 2010-11
8.	Challan book Cantt 5-B	Upto 2011-12
9.	Pound receipt and Release receipt books	Upto 2012-13
10.	Indent Book	Upto 2011-12
11.	Measurement Book	Upto 2011-12
12.	Stock books closed	Upto 2011-12
13.	Local Dak Book	Upto 2012-13
14.	Stamp Account Register	Upto 2011-12
15.	Monthly Accounts forms	Upto 2012-13
16.	Cantt 3-B (Subsidiary Cass Book)	Upto 2011-12
17.	Cheque Books	Upto 2011-12
18.	Pay bills of employees	Upto 1984-85
19.	Registers of permanent advances (Cantt 19-B)	Upto 2006-07
20.	Registers of advances or Deposits (Cantt 11-B)	Upto 2011-12
21.	Assessment List	Upto 2006-07
22.	M.P.R. closed (Cantt 25-B)	Upto 2006-07
23.	Receipt/Despatch Registers	Upto 2011-12
24.	Voucher files except audit objection files	Upto 2011-12
25.	Misc Bill Books	Upto 2011-12
26.	Classified abstract (Cantt 9-B)	Upto 2011-12
27.	Applications received for filling up of various posts in Cantt Board	Upto 2014-15

**RESOLUTION:**

22. Board considered and resolved that old records be destroyed in accordance with the provisions of Rule 84(3) of Cantonment Account Code,1924.

23. **DATE OF ESTABLISHMENT OF CANTONMENT BOARD:**

To consider the matter regarding fixing the date of establishment of Cantonment Board,Kasauli. The Cantonment Board,Kasauli was established in the year 1850, but the exact date and month of establishment of Cantonment Board,Kasauli has not been given. The date of establishment of Cantonment Board is required for obtaining the Permanent Account Number. Since, the Cantonment has not its own Permanent Account Number other than TAN. Due to non-available of PAN the State Bank of India branch,Kasauli has deducted an amount of Rs.15.00 lakhs from Cantt Board FDRs. The Manager,SBI informed to submit the PAN in respect of Cantt Board,Kasauli to enable to refund the deducted amount to Cantt Board accounts.

The report of Accountant,Cantt Boad,Kasauli is placed on the table.

**RESOLUTION:**

23. Board considered the matter in detail. CEO apprised the Board that the exact date and month of the establishment of Cantonment Board is not known other than year. For obtaining the Permanent Account Number of Cantonment Board, Kasauli, the date and month of establishment of the organization is required mandatory. CEO also apprised the Board that in service matter, as per Complete Manual on Establishment and Administration, if the year of birth only is declared, the date will be assumed 1<sup>st</sup> July of the year. The year of establishment of Cantonment Board, Kasauli is 1850. After detailed discussion in the matter Board resolved to assume 1<sup>st</sup> July of the year as the date of establishment of Cantonment Board, Kasauli to enable to obtain the PAN from the concerned Deptt.

24. **BUILDING BYE-LAWS OF KASAU LI CANTT:**

Reference CBR No.138, dated 24.3.2017.

To consider and approve the draft Building Bye Laws of Kasauli Cantt. In accordance with the decision contained in the above referred CBR, the draft Building Bye Laws prepared by Cantt Board alongwith copy of existing Building Bye Laws was forwarded to Col Sanjay Kharbanda, SSO and Sh. Keshva Ram Koli, Executive Magistrate, Nominated members of the Board for study and submission of suggestion if any. No suggestion has been received so far in this regard. During the course of CEOs/DEOs conference held at Dte, DE, WC w.e.f. 06.4.2017 to 7.4.2017 and CEOs/DEO's meeting held with DGDE, Govt. of India, Min. of Defence on 05.5.2017 at Ambala Cantt, the higher authorities instructed to submit the draft Building Bye Laws at the earliest for further action. It is proposed that the draft Building Bye Laws of Kasauli Cantt so prepared may be forwarded to higher authorities for further action.

The draft Building Bye Laws alongwith whole case file is placed on the table.

**RESOLUTION:**

24. Board considered the matter. Board resolved that draft Building Bye-Laws as prepared by Cantonment Board, Kasauli in the light of guidelines provided by the DGDE, Delhi Cantt be forwarded to Dte, DE, WC for perusal and onward submission to higher authorities.

25. **INSTALLATION OF CCTV CAMERAS:**

To consider the matter regarding installation of CCTV cameras in Heritage Market, Pine Mall, Dhyan Chand Chowk, Designated car parking areas etc. The Cantt Board Dagshai has approved the rates of M/S Jai Computers, Solan for the installation of CCTV cameras in Dagshai Cantt. The Firm has given his willingness to install the CCTV cameras in Kasauli Cantt areas on the same rate as approved by Cantt Board, Dagshai.

The comparative statement of rates quoted by the firm in Cantt Board, Dagshai is placed on the table for perusal and further action in the matter.

**RESOLUTION:**



25. Board considered the matter. CEO apprised the Board the Cantt Board Dagshai has approved the rates of M/S Jai Computer,Solan for installation of CCTV cameras in Dagshai Cantt. The firm has given willingness for the installation of CCTV cameras in Kasauli Cantt on the same rates as approved by Cantt Board,Dagshai. After detailed discussion in the matter Board resolved that the CCTV cameras in Heritage Market,Pine Mall,Dhyan Chand Chowk,Pine Mall and designated car parking areas etc be installed. CEO is authorized to incur the necessary expenditure in this regard within the availability of funds.

26 **TENDER FOR SALE OF CANTT BOARD OLD MAHINDRA VEHICLE:**

Reference CBR No.06, dated 04.5.2017.

In accordance with the decision contained in above referred CBR, the sealed tenders were re-invited from the interested firms/agencies through public notices and duly publishing the advertisement in News papers both in Hindi and English upto 23.5.2017. In response to the advertisement, four tenders were received within due dates. The tenders so received were opened on the same date at 1500 hours in the presence of tenders. The comparison of rates of tenders is as under:-

<b>S.No.</b>	<b>Name and Address of Tenderer</b>	<b>Tender Amount</b>
1	Sh.Manoj Kumar,H.No.324/13, Saproon,Solan	Rs.40,786/-
2.	Sh.Ramandeep Rana,Village Chabal,PO Garkhal,Distt.,Solan	Rs.25,000/-
3.	Sh.Shyam Sunder,Patiala (PbP	Rs.42,000/-
4.	Sh.Lakshay,H.No.2384,Secgtor 19-C,Chandigarh	Rs.41,000/-

Sh.Shyam Sunder,Patiala,(Pb) has tendered the highest amount of Rs.42,000/-only. The value of the said vehicle was assessed from Surveyor & Loss Assessor,Valuer & Investigator who fixed the maximum value of the said Mahindra vehicle between Rs.30,000/- to Rs.35,000/- only.

The tenders in original alongwith comparative statement are placed on the table.

**RESOLUTION:**

26. Board considered and approved the highest bid amount of Rs.42,000/- tendered by Sh. Shyam Sunder,Patiala (Pb) for Cantt Board old Mahindra Vehicle HIA-496.

**Sd/-**  
**CHIEF EXECUTIVE OFFICER,KASauli**  
**( ANUJ GOEL )**

**Sd/-**  
**VICE-PRESIDENT,CANTT BOARD,KASauli**  
**( JASPREET SINGH )**